December 2021 Issue no. 3: H&S&M&C





**HEALTH & SAFETY IN THE WORKPLACE** 

Features Include

Links To Relevant Legislation Directives WHO, SA, OSHA, DEL regulations for employers and employees' compliance.

3 X Covid-19 Training Courses For workplaces to ensure compliance with regulations and legislation as directed



#### ER YOUR CAREER WITH RHENS

Rhens Consulting (Pty) Ltd is an accredited Skills Development Provider (SDP). Accredited with FP&M SETA, Provider Accreditation No. FPM19/ PRPACC-075 Accredited with Services SETA, Provider Accreditation No. 14211 Accredited with Department Of Employment and Labour, Provider Accreditation Number C1/578/3/12/1









# COVID-19 HEALTH & SAFETY IN THE WORKPLACE



Information is key and the COVID-19 regulatory compliance training, as directed by legislation, is structured to fill the gaps on COVID-19 awareness and preparation which is critically important to minimise and prevent the risk of a DEL inspector shutting down a workplace due to non-compliance with the COVID-19 directives. The information shared in COVID-19 training is not just important and applicable to workplaces but also to institutions such as churches, conference centres, education institutions, hospitality industry hotels and B&B's, restaurants, beauty places and spas, etc

#### STEER YOUR CAREER WITH RHENS



Researchers in South Africa and around the world are conducting studies to better understand many aspects of Omicron and will continue to share the findings of these studies as they become available.

#### TRANSMISSIBILITY:

It is not yet clear whether Omicron is more transmissible (e.g., more easily spread from person to person) compared to other variants, including Delta. The number of people testing positive has risen in areas of South Africa affected by this variant, but epidemiologic studies are underway to understand if it is because of Omicron or other factors.

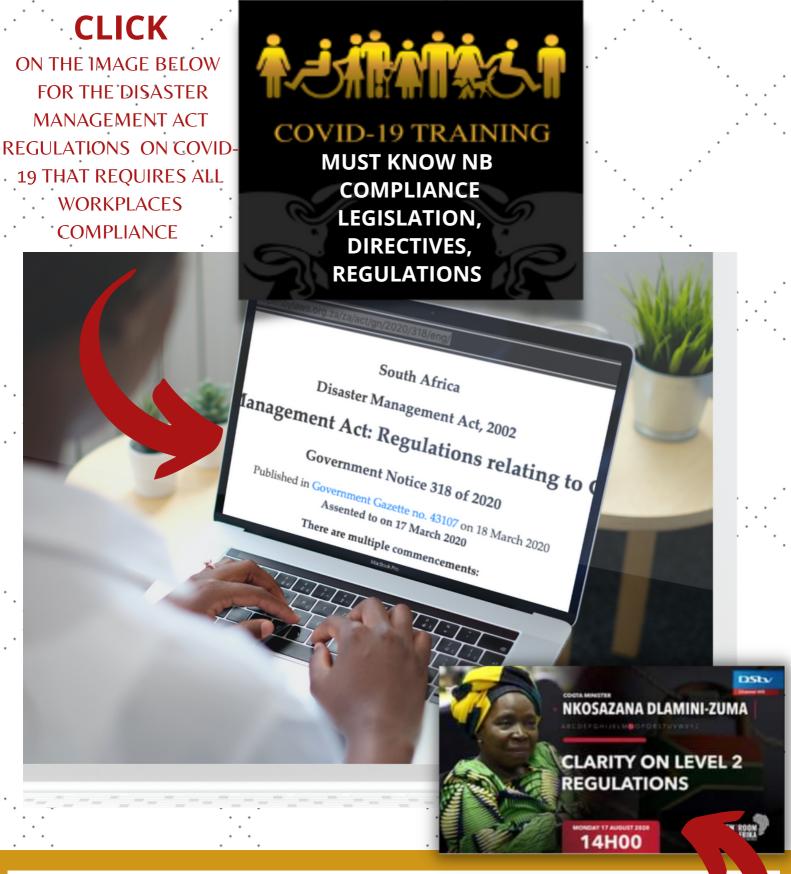
#### **SEVERITY OF DISEASE:**

It is not yet clear whether infection with Omicron causes more severe disease compared to infections with other variants, including Delta.

Preliminary data suggests that there are increasing rates of hospitalization in South Africa, but this may be due to increasing overall numbers of people becoming infected, rather than a result of specific infection with Omicron.

ON THE IMAGE
BELOW
FOR LIVE
NEWS ON THE
OUTBREAK &
GLOBL
SPREAD OF
THE NEW
VARIANT

Classification
Omicron (B
SARS-CoVConcern
26 November



I, Dr Nkosazana Dlamini Zuma, Minister of Cooperative Governance and Traditional Affairs, designated under section 3 of the Disaster Management Act, 2002 (Act No. 57 of 2002), having declared a national state disaster, published in *Government Gazette* No. 43096 on 15 March 2020, hereby in terms of section 27(2) of the Disaster Management Act, 2002, after consultation with the relevant Cabinet members, make the Regulation in the Schedule.

CLICK ON THE IMAGE ABOVE

Dr Nkosana Dlamini Zuma, MP

FOR THE COVID-19 DIRECTIVES FOR

WORKPLACES ISSUED BY THE MINISTER

Minister of Cooperative Governance and Traditional Affairs

## COVID-19 HEALTH & SAFETY

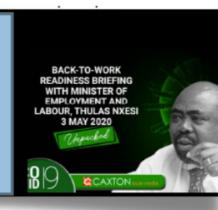
#### IN THE WORKPLACE

https://www.gov.za/sites/default/files/gcis\_document/202004/43257gon479.pdf





**COVID-19 IN WORKPLACES** 



STAATSKOERANT, 29 APRIL 2020

No. 43257 3

#### GOVERNMENT NOTICES • GOEWERMENTSKENNISGEWINGS

DEPARTMENT OF LABOUR

NO. 479 29 APRIL 2020

#### DEPARTMENT OF EMPLOYMENT AND LABOUR

COVID-19 OCCUPATIONAL HEALTH AND SAFETY MEASURES IN WORKPLACES COVID-19 (C19 OHS), 2020

DIRECTIVE BY THE MINISTER OF EMPLOYMENT AND LABOUR IN TERMS OF REGULATION 10 (8) OF THE REGULATIONS ISSUED BY THE MINISTER OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS IN TERMS OF SECTION 27 (2) OF THE DISASTER MANAGEMENT ACT, 2002 (ACT NO. 57 OF 2002)

I, Thembelani Waltermade Nxesi, the Minister of Employment and Labour, acting in terms of Regulation 10 (8) of the Regulations issued by the Minister of Cooperative Governance and Traditional Affairs in terms of section 27 (2) of the Disaster Management Act, 2002 (Act No. 57 of 2002) in terms of Regulation 10 (8) of the Regulations issued by the Minister of Cooperative Governance and Traditional Affairs in terms of section 27 (2) of the Disaster Management Act, 2002 (Act No. 57 of 2002) has determined that it is necessary to adopt and implement occupational health and safety measures to (reduce and eliminate) the escalation of COVID-19 infections in workplaces as set out in the Schedule.

MR. T. W. NXESI, MP

MINISTER OF EMPLOYMENT AND LABOUR

**DATE: 28 APRIL 2020** 





#### The Background & Context

Information is key and therefore our COVID-19 regulatory compliance training, as directed by legislation, is structured to fill the gaps on COVID-19 awareness and preparation which is critically important to minimise and prevent the risk of a DEL inspector shutting down a workplace due to non-compliance with the COVID-19 directives. The information shared in COVID-19 training is not just important and applicable to workplaces but also to eg places where people gather such as churches, conference centres, education institutions, hospitality industry hotels and restaurants, beauty salons etc and also to be shared in homes. Everyone who has an interest in protecting themselves and their loved ones against the global pandemic, COVID-19 Coronavirus, should attend a COVID-19 Compliance Preparedness and Awareness Training session presented by a professional training provider.

#### Course Costs, Duration, Other Information

APPROVED CERTIFICATE OF FOR PRESENTATION TO DELINSPECTORS ON REQUEST

ATTENDANCE & VALIDITY

A. FREE Training Option

STRICT COVID 19 PROTOCOLS OBSERVED

\*T&C Apply

\*Pay For Training; Certificates issued by

uthorised and accredited training provider

- Online self-paced, non-accredited certificate.
- B. Pay-For-Training Option
- Online self-paced course validity certificate from a duly accredited authorised facilitator training provider.
- Access to facilitator support.
- Certificate carries approved status for presentation to DEL Inspectors visiting workplaces for Covid-19 compliance, as directed.
- C. >10 learners or more:

Contact us @info@rhenstraininginstitute.co.za

#### #Includes#

- 1. Relevant support Acts / legislation / directives.
- 2. Course slide presentation.
- 3. Online assessment.

#### Taraet Market

Everyone in workplaces and spaces where people gather eg employers, employees, churches, the public.

- o Formal & informal sector employers.
- o Self-employed entrepreneurs, youth, unemployed,
- o NGO and NPO's, leaders of teams managing venues etc



#### **Course Content**

- Definitions
- Overview of Recent Pandemic?
- What Do We Know About Coronaviruses?
- COVID-19 Transmitters and Receivers
- How Does the COVID-19 Virus Spread?
- COVID-19 Survival time on surfaces
- Common Signs and Symptoms of COVID-19
- Should I be Tested for COVID-19?
- Risk Factors and Severity
- Assessing and Mitigating the Risk
- Who May Die of/with COVID-19?
- Treatment and Vaccine
- Cleaning and Disinfecting
- Hand Washing to Destroy COVID-19
- Ways to Prevent COVID-19 Infection
- What PPE is Available for COVID-19?
- Mask and other items use and disposal
- Safe Disposal Of COVID-19 Hazard Waste
- Prepare your Home for an outbreak
- Prepare your Workplace for and outbreak
- Prepare & Manage Symptomatic employees
- FAQ Frequently Asked Questions
- Stay Informed and Updated, etc.



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STRICT COVID 19 PROTOCOLS OBSERVED

\*T&C Apply

\*Pay For Training; Certificates issued by authorised and accredited training provider

Responsibilities include overseeing roll-out of the Covid-19 HIRA workplace plan, adherence to risk measures, manage & respond to staff & clients concerns.

APPROVED CERTIFICATE OF FOR PRESENTATION TO DEL INSPECTORS ON REQUEST ATTENDANCE & VALIDITY

#### The Background & Context

Covid-19 Compliance Officer training is a compliance-course as directed and directly linked to the OHSA. Government regulations addressing COVID-19 infections in the workplace requires that every workplace appoint a COVID-19 Compliance Officer (CCO).

The Compliance Officer must oversee the implementation of the COVID-19 HIRA workplace plan, ensure adherence to workplace measures put in place to manage the risk of COVID-19 infections, and communicate important information to workers and address their concerns.

It is essential that the COVID-19 Compliance Officer understand the importance of the role they are expected to fulfil and is equipped to implement the HIRA plan.

#### Course Costs, Duration, Other Information

#### A. FREE Training Option

- Online self-paced, non-accredited certificate.
- B. Pay-For-Training Option
- Online self-paced course validity certificate from a duly accredited authorised facilitator training provider.
- Access to facilitator support.
- Certificate carries approved status for presentation to DEL Inspectors visiting workplaces for Covid-19 compliance, as directed.
- C. >10 learners or more: Contact us @ info@rhenstraininginstitute.co.za #Includes#
  - 1. Relevant support Acts / legislation / directives.
  - 2. Course slide presentation.
  - 3. Online assessment.

#### Disclaimers | T&C

Refer to Our Website For Full Details

#### Requirements For Companies\* - As Directed

Health & Safety In The Workplace Gazette No. 43400 compels every employer by virtue of this directive to:

- Comply with their [OHSA Section 8] and GG 43400 duties
- Consult with the OHS committee and redefine their roles
- Establish a COVID-19 OHS committee if necessary\*
- Conduct the Clause 17 Risk Assessment.
- [Use a contractor if skills do not exist]
- Formulate and implement the HIRA (Risk Assessment) Plan
- Regularly test the Risk Assessment Plan and emergency procedures
- Appoint, empower and authorize a Covid-19 Compliance Officer (CCO), in writing.
- Issue visible identification to the CCO.
- Talk to and evaluate the CCO by means of scheduled meetings.
- Promote COVID-19 OHS Awareness [OHSA Section 19].
- Publish the identity and authority of the CCO.

#### Target Market

- ~ Leadership, Exco, senior management level teams; places where people gather eg school governing bodies, churches.
- ~Health and Safety Committees
- Covid-19 Compliance Officers
- SHE Representatives





#### **REGISTER TODAY**

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Compliance strategy as directed for leaders, health and safety committees and Covid-19 Compliance Officers, for protection against lethal Covid-19 bio-hazzards.

(Includes US13223\* online, self-paced).

APPROVED CERTIFICATE OF FOR PRESENTATION TO DELINSPECTORS ON REQUEST ATTENDANCE & VALIDITY

#### Course Costs, Duration, Other Information

- Duration: equates to 8 hours for HIRA only + extra time for self paced learning for SHE Rep online course.
- Both HIRA and SHE Rep can be completed online
- Price: Includes both HIRA + SHE Rep course #Includes#
- It is recommended that HIRA training must be combined with a SHE Rep US13223, non-credit bearing course as leaders in business, HRM, SHE Reps and Covid-19 Compliance Officers must know how to do a proper Hazard Identification and Risk Assessment. The SHE Rep course outcomes and learnings are significantly important to the HIRA strategy understanding as it impacts capability and competence to implement and roll-out HIRA and all related Covid-129 compliance linked duties in the workplace.
- SHE Rep US13223 and HIRA strategy course content and workbooks are available for completion as either of:
- online workbooks and/ or physical, hard copy workbooks
- #Free Pre-Consultation#

#### **RECOMMENDED**

Companies are invited to contact us @ info@rhenstraininginstitute.co.za to discuss best options.



#### **Background & Context**

The course covers strategic level information to demonstrate the ability to conduct a OHSA and bio-hazzard risk assessment in the workplace. The course enable delegates – who typically operates at management, leadership, workplace owner, health and safety compliance officer and H&S Committee safety representative levels – to prepare and conduct a risk assessment as well as, initiate remedial actions for hazards identified and risks assessed. Risk assessment is essential to any organisation or business, it is a legal requirement stipulated by the Occupational Health and Safety Act as well as the Mine Health and Safety Act.

#### **Course Content**

This practical course will provide the successful learner with the necessary tools and skills to enable them to carry out hazard and risk assessments in the workplace. The aim of the course is to enable leaders to make responsible, accountable and informed contributions to the health and safety regulatory and legislated compliance needs for their workplace. By the end of the course-

- explain the:
  - hazard identification and risk assessment processes
  - different types of hazard identification and risk assessments in the workplace.
- select the appropriate hazard identification and risk assessment methods for different circumstances
- describe and apply the techniques used in hazard identification and risk assessment in the workplace
- conduct a risk assessment using the HIRA methodology
- identify applicable control measures

#### Disclaimers | T&C

Refer to Our Website For Full Details

#### Target Market

- o Exco leadership teams, Management teams,
- o Covid-19 Compliance Officers,
- o Health and Safety Officers, committees, SHE Reps
- @Companies
- @School Governing Bodies, Churches
- @Leaders of places and spaces where people gather.

# COVID-19 FACILITATION | PARTNERSHIP TRAINING MATERIAL

Rhens Training Institute is in partnership with Heart Guardians Emergency Training Centre (Pty) Ltd who are registered and accredited with all the relevant and applicable health and medical associations and thus authorised to facilitate the COVID-19 training. All COVID-19 Health & Safety training material is purchased from INTRA-SAFE and is accredited with SAIOSH which means the material is linked to an accredited higher body which in turn is linked to and a member of WHO thus you are presented with the material that is accredited with reputable world and local organisations who continuously update training material for relevance and currency, and this latest training content is made available to our learners.



## COVID-19 TRAINING CERTIFICATES

It is a compliance requirement that Covid-19 certificates of attendance and participation must be presented to DEL Inspector when they visit workplaces for health and safety and COVID-19 compliance with directives inspection



## COVID-19 NB INFORMATION & DISCLAIMER

- 1. We offer three (3) x COVID-19 training courses and it is important to decide if online or face to face or a blended tuition option suits your needs.
- 2. Email us at training@rhenstraininginstitute.co.za for support.
- 3. For ONLINE TRAINING choices, we will send a ZOOM link to the elected EMAIL ADDRESS and / or WHATSAPP NUMBER before the training takes place.
- 4. Proof of Payment POPS must be sent to training@rhenstraininginstitute.co.za @ least 24 hours before the training starts failing which we cannot be held liable for non-receipt of your ZOOM link before training starts.
- 5. The number of of COVID-19 certificates will thus be linked to the payment amount receipted.
- 6. Each delegate will receive a POST COVID-19 ASSESSMENT online questionnaire to complete and to be found competent for their attendance and participation certificate outcomes that will be emailed to them
- 7. Review all our Terms and Conditions for Accredited and Non Accredited Courses | Specials and Promotions | | Training Calendar | Facilitation Partnership Agreements on our ocial media pages and website.
- 8. This Disclaimer applies to all Accredited and Non Accredited Courses | Specials and Promotions | Terms and Conditions | Training Calendar | Facilitation Partnership Agreements and any other that may not have been named, is implied, is reasonable and plausible to be assumed even though not stated in writing.

#### STEER YOUR CAREER WITH RHENS

All employers, directors, shareholders, Compliance Officers, employees in all workplaces.

Youth,
Employed,
Unemployed,
Entrepreneurs,
Artisans, Families







Worship places, schools, NGO's, fitness, beauty, events, body corporates.





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NATIONALLY
ONLINE PLATFORMSFACILITATION AND CLIENT PROJECTS







SA: ZOOM and other online platforms for training Google Meet anywhere, nationally.



